

Barton Church of England Voluntary Aided Primary School

Minutes of the Full Governing Body meeting held remotely on 15.07.20 at 7.00p.m.

Present

Mrs Claire Coulson	CC	p	Dr Margaret Penston	MP	p
Mr Laurence Evans	LE	p	Rev Marguerite Roberts	MR	p
Dr Peter Foreman	PF	p	Rev Keith Tarring	KT	p
Prof Tim Lewens – Vice Chair	TL	p	Mrs Helen Thorpe	HTh	p
Mrs Catherine Martin - Chair	CM	p	Mrs Anne Ugur	AU	p
Mrs Caroline Parsons	CP	p			

p – present, aa – apologies accepted, na – apologies not received/accepted.

In attendance

Mrs Wendy Guest – Clerk	WG
Mrs Julie Martin – Interim Head from September	JM

Abbreviations used.

FGB: Full Governing Body, **LA:** Local Authority, **OFSTED:** Office for Standards in Education, **YOP:** Yearly Operational Plan. **SFA:** School Financial Adviser, **SFVS:** Schools Financial Value Standard. **SIAMS:** Statutory Inspection of Anglican and Methodist Schools.

Documents issued for the FGB meeting.

Agenda, Draft FGB Minutes 08.06.20, Draft Resources Minutes 24.06.20, YOP 2019-20 (RAGed June 2020), **Model Safeguarding and Child Protection Policy KCSIE 20 update, Model Safeguarding Policy COVID appendix KCSIE 20 update, Draft Meetings Dates** for the Academic Year 2020-2021, **Sports Premium** revised April 2020 to March 2021 and summer 2021, **Matters from Resources Committee** July 2020, **Meeting 14 July 2020 with Kate Westwood, Barton Planning for Recovery, Development and Improvement 2020-2021, School Model Covid-19 Risk Assessment September opening**

	The meeting started at 7.05pm	Action
1	WELCOME REFLECTION – Rev Keith Tarring	
2	<p>APOLOGIES FOR ABSENCE</p> <p>2.1. Apologies for absence There were no apologies.</p> <p>2.2. Quorum. The quorum for the meeting on 15.07.20 was 6. The meeting was quorate throughout.</p> <p>2.3. Vacancies.</p> <ul style="list-style-type: none"> • There continue to be 3 Foundation Governor vacancies. • There will be a LA Governor vacancy in October. • The terms of office for AU and CM have been extended by the Diocese for 4 years. This will provide continuity for overseeing the full re-opening of school and a transition to a new Headteacher. 	
3	<p>DECLARATION OF INTEREST</p> <p>There were no declarations of interest for this meeting.</p>	

4	<p>MINUTES OF THE PREVIOUS MEETINGS – 8th June 2020</p> <p>Governors approved these minutes as true and accurate. The minutes will be uploaded to the school website as a public record.</p>	WG
5	<p>NOTE OF ACTIONS COMPLETED AND MATTERS ARISING</p> <p>5.1. Actions completed following the meeting on 08.06.20 The Committees Action List 2019-20 (version 6) was available on Governor Zone. Governors were advised that all other FGB actions have either been completed or are outstanding due to Covid-19.</p> <p>5.1.1 Village Hall correspondence (item 9 from previous minutes). Governors were informed that the Land Registry title deeds have been accessed, ownership of the land has been confirmed, and the Village Institute have been given names of LA contacts to pursue the matter. The LA has advised that the proposed store to the rear of the Village Hall can go ahead, and this will be constructed during the school holidays.</p> <p>5.2. Matters arising following the meeting on 08.06.20 There were no matters arising that are not covered in this meeting.</p> <p>Q: There are several references to “the Senior Teacher”. Should this be replaced with the name of the actual staff member, as the minutes refer to other staff by name? As a rule, the minutes record job titles rather than names for clarity. However, there will be instances where it is important to identify specific staff, and in these instances, names will be used.</p>	
6	<p>MATTERS ARISING FROM THE RESOURCES COMMITTEE MEETING on 24.06.20</p> <p>6.1. Quotes for laptops/chromebooks At the Resources meeting, governors agreed that the purchase of new laptops should be a priority to ensure that there are sufficient ICT resources for each pupil from September.</p> <p>The Headteacher advised governors that the quote for laptops was double that for the same number of chromebooks, and that after seeking further advice from the ICT service, and discussion with staff regarding how they are used in class, the recommendation is that chromebooks will not only be more cost-effective, but also more appropriate for school’s needs following the move to Google Drive and G Suite.</p> <p>The Headteacher has also been liaising with the joint-chair of the Resources Committee, who confirmed that the reviews for the chromebooks were very good, particularly if they are being used with G Suite, and that they represent good value for money.</p> <p>Quotes from 3 different companies have been obtained. The cheapest is from the ICT service, which is for £6.5k. This is for 20 new chromebooks and a charging trolley.</p> <p>The chromebooks would arrive in the holidays, and do not require any set-up as they are browser-based.</p> <p>Q: Will the school internet be able to cope with the increased demand if more pupils are using ICT resources at any one time? A further upgrade is due to take place which should make things better. For the majority of the time, pupils will be using chromebooks to edit documents or look up information. If a video needs to be streamed, this will use more bandwidth, but usually a video would be streamed by the class teacher for pupils to watch together.</p> <p>Q: Are there any potential drawbacks we need to be aware of? We are mindful of issues around online safety as for any ICT system. We always start the Autumn Term with lessons on e-Safety, and will carefully monitor pupils’ usage.</p>	

Q: Could you give a summary of what you hope to be doing with G Suite? It is very similar to how we work now as Google have equivalents to Word and Excel, but instead of pupils storing documents on the school server, they will be stored on the cloud. This means that they will be able to access their work from anywhere and continue working on the same documents at school and at home. G Suite also provides the facility for pupils to hand in their work, and for teachers to communicate with pupils either individually or as a class.

Q: Does this mean that there will be less handwriting? No, not unless we have to go into lockdown again and set more work online. Chromebooks will be used for research and for making notes, but handwriting will continue to be a priority.

The Senior Teacher is taking the lead on ensuring staff are trained in how to use G Suite, and will also be responsible for rolling out the system to parents and pupils.

It was noted that governors who already have experience of G Suite were very positive about the benefits, in particular how it can be used by the wider community. G Suite can be accessed on mobile phones or iPads, so it will not require pupils to have laptops or chromebooks at home.

Governors agreed that the quote of £6.5k for 20 chromebooks represented extremely good value for money, and that the chromebooks should be ordered so that they can arrive during the school holidays. Governors also agreed that purchasing a further 10 chromebooks should be a priority as soon as funding allows.

CC

6.2. Quotes for toilet refurbishment

Governors were advised that 4 tenders have been requested for toilet refurbishment work, but only 2 companies have provided quotes.

Q: Are the quotes in the region that we expected? Yes. It covers work to the boys' toilets and Robin Class toilets, which involves taking up floors and boarding, and replacing partitions. The quotes have been scrutinized to make sure that they are correct.

Governors agreed that the work must be completed over the school holidays, and that the quote from Probus Construction at £12,215.63 plus VAT (£15,658) represented the best value for money.

CC

6.3. Fence to pool

Governors were advised that an offer has been made by a local contractor, who is a parent, to shore up the fence as a temporary measure. He is likely to charge on a materials-only basis and could carry out the work in August.

Governors agreed to shore up the fence as a temporary measure to allow funds to be spent on other projects.

CC

6.4. Kingfisher Class outdoor area

As YR have not been able to use the Robin Classroom outdoor area for the whole school year, and some YR pupils will be moving to Kingfisher Classroom in September, governors agreed that it would be beneficial to create an outdoor space for the Kingfisher Classroom. This would require the ground around the ramp to be levelled, the stones to be replaced with tarmac and drainage to be provided so that the space can be used in all weather. The school architect has estimated £2.5k for this work.

Q: Will parents be dropping off and collecting their children from New Road in the long-term? The staggered start and finish times will continue for the foreseeable future with pupils from Robin and Owl Classrooms being dropped at New Road, and pupils from Swallow and Kingfisher Classrooms at School Lane. This means there is no parent/pupil traffic along the outside of Kingfisher Classroom.

Governors agreed that equality of provision was very important, and that creating an outdoor area outside Kingfisher Classroom would ensure that outdoor learning could take place for all Y1 pupils.

CC

6.5. Quotes for changing rooms

Governors were advised that the Sports Premium grant will be £12k to March 2021.

The latest quotes for the concrete pathway, fence and electrical works (not including the base) that are required for the changing rooms are over £10k. The Headteacher and governors were concerned that this would mean that the total project would cost in the region of £30k, and that even if the carry-forward Sports Premium was capitalised, there would be a significant shortfall required to complete the project, particularly as the decision has been taken to use FOBS money on providing new chromebooks.

At the Resources Meeting, the changing rooms were given the lowest priority out of the list of projects. In view of the latest quotes and the likely overall cost of the project, governors were asked to decide whether they were prepared to commit resources and pursue works to the next stage or whether the project should be put on hold indefinitely.

Q: How much have we spent on the project so far? We have paid for planning permission and architect fees which together total approximately £1.5k.

Q: So, we have £12k that we can spend on the changing rooms project? Some SP money has been accumulated and some will be from the grant for the next 2 terms. We have already arranged sports provision for the Autumn Term which will be funded from the SP grant, but we would need to peel back on teacher training for the Spring and Summer Terms if the decision was taken to pursue the changing rooms.

Q: What is the school's Property Manager's view of the quotations? He feels they are fair quote given the electrical works involved. We could decide not to include the electrics which would reduce the quote by £2.5k and instead install them afterwards, but they would then need to be overhead rather than underground.

Q: What are the current estimates for the actual changing rooms? One estimate is for £9.6k + £2.5k for the base, the other estimate for 2 cabins is £15k. The total with the pathway, fence and electrical works will be in region of £30k.

Q: If we do not pursue the changing rooms project, how will we spend the SP money? We have 3 years of accumulated SP money which could be allocated to provide more specialist PE support for teachers, extra-curricular clubs for PP children and other pupils, improved sports equipment, Golden Mile initiative, funding for transport to sports competitions or sports-related trips, and visits from PE professionals to inspire all pupils to be more active. The recent sessions from Premier Sports have been very successful for Owl Classroom bubble, and these could be expanded to cover other classes.

Governors made the following points:

- That pupils' learning needs to be prioritised in the months ahead, and that changing rooms do not meet an immediate need as pupils will not be allowed to swim and get changed at school for the foreseeable future.
- That some pupils will have continued to be physically active during lockdown, whereas others will have found this more challenging. It is therefore important to use the SP grant to inspire greater participation in sports and improve pupils' physical health, fitness and wellbeing.
- That as planning permission is valid for 3 years, there is still a window of time to go ahead with the changing rooms project if alternative funding streams become available.

Governors therefore agreed not to pursue the changing rooms project, but to review the situation at the end of the next academic year in July 2021.

6.6. Sports Premium 2020/21

Governors welcomed the fact that the SP grant was continuing for 2020/21. In view of the discussions under item 6.5, it was agreed that the grant should be used on improving immediate PE needs, supporting new teachers and the SCITT student to deliver PE, and providing increased opportunities for pupils to participate in sports.

Governors were advised that Mr Farrant will be the PE Lead from September, so he will be part of the consultation on how to best use the funding.

Q: Could you clarify what play leader training and unlimited training refers to on the SP spreadsheet? Unlimited training allows for any member of staff to attend any course. We also traditionally train up play leaders in Y5 to give them responsibility for running different sessions with children at lunchtime. This will not be possible in quite the same way as the children will have their breaktimes in bubbles, but we are looking at alternatives as we feel this responsibility is important.

Q: What type of courses have been accessed by staff? A TA has attended a course on inspiring girls to be active in PE, two teachers have attended an online swimming course. The specialist PE teacher reviews and identifies training needs for all staff and recommends courses accordingly.

7 COVID-19 UPDATES

7.1. Bubble groups

Governors were advised in accordance with government guidelines, bubbles will increase from 15 to 30 pupils in September, and that each class will therefore form one bubble. The same protective measures will need to continue.

In addition, movement between classes will be minimised as much as possible by allocating TAs to one bubble, although one teacher will be working across classes, with appropriate measures, in her new role.

The Risk Assessment and Behaviour Policy will continue to provide the framework for expectations during this time, and pupils will be asked to sign the Home School Agreement (which will be adapted slightly to reflect the latest safety measures) before returning to school in September.

The Home School Agreement was available on Governor Zone for the previous FGB on 08.06.20. The Headteacher shared her screen for all governors to be able to view the document and the practical measures that it outlines.

Barton Church of England Voluntary Aided Primary School

Governors welcomed the clarity provided by the Home School Agreement, and felt that it set a good tone, balancing the need to continue to be vigilant with reassurance that measures have been put in place to keep the school community as safe as possible.

Governors also recognised that the transition in September will be different for all pupils, some of whom have not been in school at all over lockdown, and some of whom will be used to small classes, and keeping more distance from other children. Pupils will need to be encouraged to be sensitive towards other pupils' anxieties and respect their feelings. The Home School Agreement allows for discussion between parents and their children to address some of these issues, as well as setting out the expectations in terms of adhering to the safety measures that will protect other pupils and staff.

Governors agreed that the Home School Agreement should be circulated to all parents a week before the Autumn Term starts, so that they can discuss the expectations with their children, and ensure that the document is signed and returned on the first day.

CC/JM

Q: The creation of additional bubble groups has been very successful in allowing as many children to return to school as possible, even if only for a few days before the end of term. How many children have not been in school at all? There are only 17 pupils who have not been in since lockdown started in March.

Q: Are they from one particular year group? No, they are from a range of year groups and have stayed at home for a variety of reasons.

Q: Will the school bus and Stepping Stones be available from September? Yes, discussions are taking place to ensure that pupils are kept in their separate bubble groups on the bus, and in the Village Hall. Stepping Stones are drawing up their own Covid-19 risk assessment and will ensure that all facilities and equipment are thoroughly cleaned after each session.

Q: Are we installing sneeze screens? Yes, these have been ordered but they have not arrived yet. The screens will probably be used between two children sitting alongside each other, as all desks are to face forwards and for smaller intervention groups where an adult may be facing pupils at a distance.

Q: Is there enough room to accommodate children at desks, facing forwards in the classrooms? Yes. We cannot ensure social distancing within bubbles, but we will keep the pupils apart as much as we can with the space that is available. The guidance is that adults should continue to socially distance as much as possible, but the government recognises that this will not be possible for pupils.

Q: Will this version of the Home School Agreement replace the standard document? Yes, and will continue whilst COVID-19 measures are being observed.

Q: If we have to say to a parent that their child is unable to be at school because they cannot follow the rules, will the LA support our stance? If there are pupils who are struggling to adhere to the new safety rules, we would firstly seek to bring in staff from the specialist teaching team to try and support these pupils and look at additional measures that could be introduced to help them adjust their behaviour. However, if their behaviour puts other pupils or staff at risk, we would need to step up our response a level. This could mean introducing a reduced timetable or ultimately exclusion, although this is always a last resort. We pride ourselves on being an inclusive school, but safety has to be the priority, especially in the current circumstances, so we may need to take a strong line. The LA would support us in our response.

7.2. Planning for September

This has been discussed above under 7.1.

	<p>7.3. Risk assessment Governors were advised that the LA have produced a new model Risk Assessment to reflect the preparations needed for the Autumn Term. As discussed at previous meetings, the measures outlined in the risk assessment will continue to change as the situation evolves. The model Covid-19 risk assessment for September opening was available on Governor Zone.</p> <p>SLT and the Interim Headteacher from September have discussed the risk assessment in detail, and have agreed that a baseline assessment of all pupils will need to be carried out at the beginning of next term to identify their levels in reading, writing and maths, so that pupils can be grouped accordingly. There will be 4 data drops next year (Autumn i and ii, Spring i and Summer i).</p> <p>Q: Have you been able to have new YR in for induction days? No sadly. However, the EYFS Teacher and TA have been on home visits to all families except one. The visits have been incredibly useful to build up a relationship with the children, watch them play in their home environment and find out what they like. We also held a Zoom information session for parents to give them a tour of the classroom and explain more about the structure of the school day which 9 families attended. We feel that we will need to allow new YR parents to come on site into the Robin Classroom outdoor area to help their children settle in September, as they have never been to school before. Parents of Y1-Y6 pupils will be informed of this.</p> <p>Q: How many children are coming up from Playgroup? 5 children, some of whom have siblings at school already.</p> <p>Governors were advised that there will be a staggered start for the new YR pupils. Half of the year group will come in on Monday and Tuesday for the morning only, the other half will come in on Wednesday and Thursday, and then all of YR will be in on Friday until lunchtime.</p> <p>Q: Presumably the bubble system will mean that the Y6 pupils will not be able to act as buddies to the new YR children? Yes, but as Robin Class is a mixed Y1/YR group, the Y1 pupils will be act as buddies instead. We are confident that they will make extremely good buddies, and will enjoy helping the new YR pupils to settle in.</p>	
<p>8</p>	<p>RAISING STANDARDS</p> <p>8.1. Headteacher’s Report: YOP 2019-2020 There were no questions on the YOP which had been RAGEd in March 2020.</p> <p>8.2. Resources Committee draft minutes – 24.06.20 Matters arising from the Resources Committee minutes were discussed under item 6.</p> <p>8.3. YOP 2020-2021 Governors were advised that the LA recommended Recovery Plan will replace the YOP for 2020/21. The document “Barton Planning for Recovery, Development and Improvement 2020/21” was available on Governor Zone.</p> <p>Governors were informed that due to the lockdown, school has been unable to make much progress towards meeting the strategic priorities outlined in the 3-year plan. In accordance with LA advice, it was suggested that strategic priorities should be temporarily suspended in order to focus on the full re-opening of school and the plan for recovery.</p> <p>The SLT has been preparing the document “Planning for Recovery, Development and Improvement” together with the Interim Headteacher to identify steps and targets for the Autumn Term, but the new permanent Headteacher will need to have an input for the remainder of the year. The main areas of focus for the Autumn are:</p> <ul style="list-style-type: none"> • the transition to full opening, • establishing a new leadership team, • ensuring the health and safety of all pupils and staff, 	

- implementing routines and learning behaviours,
- identifying pupils who need extra support.

Preparations will also be made in case there is a second peak in the winter to ensure that pupils are able to continue with their learning from home.

Q: We have been highlighting the current Y5 cohort for some time, and they have had an unfortunate set of circumstances in the run up to becoming Y6. Will there be additional support available? The LA have sent out an extremely comprehensive pack "Moving on up" to give to all pupils over the summer. School has been unable to download it or issue via email due to its size, but has printed it out for vulnerable pupils. Further advice is being sought on whether there are alternative ways of sending these documents to parents.

Q: Is it expected that pupils should complete this pack over summer? It is completely optional. Some pupils may enjoy having the structure of work to do, but it does not seem appropriate to set additional tasks over the holidays given the amount of homeschooling parents have had to help with since March.

Q: Could pupils be given a suggested list of books to read? Yes, this is a possibility.

Q: Is there any other provision that pupils can access? School has publicised resources that have been available since lockdown via the class learning pages of the school website, and in information sent to parents. Teachers are not expected to teach during the summer holidays as schools have been open since February, but there will be a catch-up programme funded by government. The details of what this will look like are as yet unknown, but it may be used for interventions once school has identified those most in need. School is also considering running booster groups in the Autumn Term. Some parents have employed tutors over the lockdown period whilst others have had an enriched time, carrying out many creative activities at home. Families have been committed in many different ways.

The Training Governor advised the governing body that she had received an extremely useful detailed email from the Education Endowment Foundation with articles and links to the national tutoring programme, how to assess the impact of Covid-19 on pupils' learning. The Headteacher will highlight relevant points and circulate to staff.

AU/CC

Governors agreed that the 3 priorities for 2020/21 should be:

1. **Leadership development – ensuring that the interim Head, new staff and new roles are all well-established;**
2. **H&S – in particular ensuring the safety and mental wellbeing of all staff and pupils;**
3. **Pupils returning and implementing catch-up initiatives – focusing on learning behaviours, organising personnel for the catch-up programme and accelerating progress.**

8.4. Leadership

The revised recruitment pack for the Headteacher recruitment process has been completed and an advert will be placed on EPM's website at the end of term.

Interviews have been scheduled for 15th-16th October. The Primary Advisers felt very strongly that this would be the earliest reasonable date to hold interviews, as all schools, will be in need of their own staff to settle pupils back in the first few weeks of the Autumn Term.

These dates will still allow sufficient time for the successful candidate to hand in their resignation to start in January.

<p>9</p>	<p>GOVERNING BODY STRATEGIC PLAN</p> <p>9.1. Governor Succession Planning As noted under item 2.3, the Chair's term of governance has been extended and she would be prepared to stand as Chair for one final year, if elected, to oversee the recruitment of a permanent Head, the full reopening of school following the Covid-19 outbreak, and to ensure that steps are being taken in accordance with the recovery plan to help school return to a new, settled normality.</p> <p>In addition, the LA Governor will be leaving in October, and there continue to be 3 vacancies for Foundation Governors. There have been expressions of interest in two of the Foundation Governor vacancies, but the candidates have not been invited to attend a meeting due to Covid-19. The Chair has been in contact to suggest that they attend a meeting in the new academic year, even if this is held remotely.</p> <p>Governors were asked to give urgent consideration to whether they might be prepared to work alongside the Chair next year to shadow her in her role, and ultimately take over from her. Governors were asked to contact the Chair outside of this meeting if they were interested in finding out more about the role.</p> <p>Governors expressed their sincere gratitude for the willingness that the Chair has shown to continue in this role, and agreed that succession planning was now a priority.</p> <p>Q: If none of the current governors wants to take on the role of Chair, we will need to consider recruiting governors who would be able to take on this role. Yes, and we can discuss this with the Diocese and School Governance Team. It is relatively straightforward to learn the skills and knowledge required for the role, but there is a significant commitment in terms of time.</p> <p>Q: At the first FGB of next year we could decide whether we continue to meet over Zoom as this could open up the possibility for new governors with dependents who otherwise might not be able to make meetings. Yes, if we are flexible in our approach, this might to make us more attractive to potential candidates.</p> <p>Q: Is there precedent for co-chairing? Yes, there are a couple of schools in the network which have adopted this approach.</p>	<p>All governors</p>
<p>10</p>	<p>HOME SCHOOL AGREEMENT</p> <p>See minutes under item 7.1.</p>	
<p>11</p>	<p>SAFEGUARDING</p> <p>11.1. Safeguarding Policy The new model policy from the LA which includes the KCSIE 2020 update was available on Governor Zone.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>Governors agreed to adopt the new Safeguarding and Child Protection Policy. Governors agreed that:</p> <ul style="list-style-type: none"> • The Clerk should replace the generic references in the document to make it Barton-specific. • The red box will be retained to highlight the Covid-19 amendments for as long as is necessary. </div> <p>11.2 Child Protection Audit The requirement to carry out a CP Audit has been temporarily suspended due to Covid-19.</p> <p>Q: Have there been any major safeguarding issues causing concern? School anticipated a number of issues arising from the lockdown, but has worked hard to keep communication channels open and pick up small concerns before they escalate into</p>	<p>WG</p>

Barton Church of England Voluntary Aided Primary School

	<p>something bigger. Having the majority of children back has ensured that staff can see pupils as well as communicate with their parents via phone and email. Governors and staff have also delivered lunches and home learning packs, which has provided a way of keeping in personal contact with families and checking that they are okay.</p> <p>Parent governors again praised the level of communication throughout lockdown, which they felt had been managed exceptionally well. Teachers have been magnificent in giving encouragement and support to pupils who have not been in school, and have made them still feel part of the community.</p> <p>The Chair has written individual letters to all staff on behalf of the governing body to recognise their efforts over the year, and particularly during the last few months.</p> <p>11.3. SCR The Chair not been able to check the SCR, but has communicated with the office staff about the new members of staff being added to the record. This will be signed off before the next meeting.</p>	Next FGB
12	<p>COMMUNICATION TO PARENTS</p> <p>Governors had previously agreed to issue a bulletin at the end of the year. The Chair has designed a new format without Standards and Resources specific sections so that the bulletin will be from the perspective of the full governing body. This will be issued to parents at the end of term.</p>	CM
13	<p>REVIEW OF THE MEETING</p> <p>What have governors done at the meeting to make sure standards are being raised?</p> <p>Governors have:</p> <ul style="list-style-type: none"> • ensured that resources are spent wisely in the current exceptional circumstances, so that pupils can benefit from increased ICT facilities and improved PE provision in the Autumn Term, both of which have been identified as priorities following lockdown; • ensured that the urgent work on the Robin Classroom and boys' toilets will take place over the summer holidays to improve health and safety as well as the general school environment; • welcomed the thorough Risk Assessment and Recovery Plan which together lay an excellent foundation to ensure, as far as possible, a smooth reopening in September and that pupils will be supported in their return to learning; • discussed safeguarding and the importance of communication with pupils, families and staff; • welcomed the Home School Agreement which sets out clearly the expectations concerning measures to prevent the spread of Covid-19; • discussed the induction for new YR pupils in September to ensure that steps are taken to enable them to settle in quickly; • welcomed the implementation of G Suite and the benefits that this will have for staff and pupils. • approved the Recovery, Development and Improvement Plan for full opening in September 2020, including measures to catch up on learning. 	
14	<p>OTHER BUSINESS</p> <p>The Chair thanked CC for being an incredible Headteacher, providing an inspiring vision for school, and for her relentless hard work over the last 6 years. Under her leadership, there have been some tricky decisions which have had to be taken, but she has created an amazing staff team, and is always prepared to tackle any task. CC has always been solution-focused, and has modelled this approach with positivity throughout school. She</p>	

Barton Church of England Voluntary Aided Primary School

	<p>has built up Barton to have an excellent reputation, and leaves it in capable hands. We are truly blessed to have had her as our Headteacher.</p> <p>Governors were advised that there is a Celebration Assembly for CC and Y6 Leavers via Zoom. The Clerk will forward the link.</p> <p>Governors also wished to express their thanks to Mr Coulson, who has so often been in the background, helping out with events or providing technical support.</p> <p>The Headteacher thanked all governors for the support they have given her during her time at Barton.</p>	WG
15	<p>DATE OF NEXT MEETING – WEDNESDAY 16th SEPTEMBER at 7.00pm</p> <p>The order of the meetings for next year has been amended so that they coincide with the dates of the data drops, and include an extra daytime meeting for the Standards committee to enable pupil consultation feedback. A draft schedule of meetings was available on Governor Zone.</p> <p>The next meeting is the FGB on 16th September 2020 at 7pm</p> <p>The meeting ended at 9.10pm.</p>	

Scheduled meetings for 2019-20.

2019-20		FGB	Resources	Standards
Autumn	1	18.09.19	02.10.19 (Salaries)	06.11.19
	2	27.11.19	13.11.19	
Spring	1	15.01.20	18.03.20	11.03.20
	2	25.03.20		
Summer	1	06.05.20	29.04.20	17.06.20
	2	15.07.20	24.06.20	