

## Barton Church of England Voluntary Aided Primary School

**Minutes of the Full Governing Body meeting held remotely on 16<sup>th</sup> October 2020 at 6.00 p.m.**

### Governing Body

|                            |    |   |                                      |     |   |
|----------------------------|----|---|--------------------------------------|-----|---|
| Mr L Evans                 | LE | p | Rev M Roberts                        | MR  | p |
| Dr P Foreman               | PF | p | Rev K. Tarring                       | KT  | p |
| Prof. T Lewens             | TL | p | Mrs H Thorpe                         | HTh | p |
| Mrs C Martin – Chair       | CM | p | Mrs A Ugur                           | AU  | p |
| Mrs C Parsons – Vice Chair | CP | p | 4 vacancies (3 x Foundation, 1 x LA) |     |   |

p – present, aa – apologies accepted, na – apologies not received/accepted

|   |       |
|---|-------|
| <b>In attendance:</b><br>Mrs W Guest – Clerk. | WG    |
| Belinda Harvey – LA Adviser                   | BH    |
| Christine Page – Ely Diocese                  | CPage |

### Abbreviations used.

**FGB:** Full Governing Body, **LA:** Local Authority

### Documents issued for the EFGB meeting.

Agenda,

|          |  |  |
|----------|--|--|
| Item     | <b>The meeting began at 6.00pm</b>   |  |
| <b>1</b> | <p><b>APOLOGIES FOR ABSENCE</b></p> <p>1.1. Apologies for absence<br/>There were no apologies.</p> <p>1.2. <b>Quorum.</b> The quorum for the meeting on 16.10.20 was 6. The meeting was quorate throughout.</p>  |  |
| <b>2</b> | <p><b>HEADTEACHER RECRUITMENT</b></p> <p>The extraordinary FGB had been convened to ratify the decision of the selection panel following the interviews that were held for the post of Headteacher today.</p> <p>The Chair advised governors who were not part of the panel, that there were two candidates who had taken part in a number of planned activities in order to assess their suitability for the role. The LA Adviser confirmed that the Governing Body had carried out a robust and effective recruitment process.</p> <p>The candidates were assessed on a set of criteria specific to Barton Primary School. The panel have unanimously agreed that they would like to offer the post of permanent Headship to Mrs Julie Martin. It is recommended that the offer will be at an agree point on the Individual School Range and will include the role of SENCO.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>The Governing Body accepted the panel's recommendation, and the Chair phoned Mrs Julie Martin to offer her the post, which she was delighted to accept.</b></p> </div> <p>Governors were informed that the appointment must be kept confidential as there are two schools involved and there will need to be careful coordination in communicating the decision.</p> |  |

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### Minutes of the Full Governing Body meeting held remotely on 16<sup>th</sup> October 2020 at 6.00 p.m.

|          |   |  |
|----------|---|--|
|          | <p><b>Q: Will the appointment be from 1<sup>st</sup> January 2021 (as advertised) or sooner as Mrs Martin is currently undertaking the Interim Headteacher role?</b> This would need to be clarified with our personnel managers who will draw up the offer of employment.</p> <p>The Primary Adviser thanked all governors who had taken part in the recruitment process, with special thanks to the Chair of the Governing Body who has devoted a significant amount of her time and to Christine Page for her assistance. The LA Adviser also wished to pass on thanks to the staff and pupils for the welcome that they received in school, and for accommodating the changes that needed to be made.</p> |  |
| <b>3</b> | <p><b>DATE OF THE NEXT MEETING – WEDNESDAY 20<sup>th</sup> JANUARY 2021</b> at 7.00 pm</p> <p>The meeting ended at 6.12pm.</p>  |  |