

Barton Church of England Voluntary Aided Primary School

Minutes of the Full Governing Body meeting held remotely on 19.01.22 at 7.00p.m.

**Present**

Mrs Julie Martin – Headteacher	JM	p	Mrs Caroline Parsons – Chair	CP	p
Mr Laurence Evans	LE	p	Dr Ross Stewart	RS	p
Mrs Vanessa Farrow	VF	p	Rev Marguerite Roberts	MR	na
Dr Peter Foreman	PF	p	Mrs Anne Ugur	AU	p
Prof Tim Lewens	TL	p	Lucy Lloyd – Staff Governor	LL	p
Mrs Catherine Martin – Vice Chair	CM	p	Vacancy – Foundation Governor x 3		

p – present, aa – apologies accepted, na – apologies not received/accepted.

**In attendance**

Mrs Wendy Guest – Clerk	WG
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**Abbreviations used.**

**FGB:** Full Governing Body, **LA:** Local Authority, **OFSTED:** Office for Standards in Education, **YOP:** Yearly Operational Plan. **SFA:** School Financial Adviser, **SFVS:** Schools Financial Value Standard. **SIAMS:** Statutory Inspection of Anglican and Methodist Schools.

**Documents issued for the FGB meeting.**

**Agenda, Draft FGB Minutes 24.11.21, Draft Standards Minutes 12.01.22, Draft Resources Minutes 10.11.21, Wellbeing Support Resources for Schools January 2022, Headteacher’s Report to Full Gobs 19.01.22, Barton YOP Review January 2022, Annual Birth Rate January 2022, Attendance FFT January 2022, Headteacher Targets 2021/22, Bereavement and Loss Policy January 2022, Cambridgeshire SEND Service Bereavement guidance during Covid-19, Freedom of Information Policy January 2022, Freedom of Information Appendix 2022, SEND Policy January 2022, SEND Information Report January 2022, Use of Mobile Phones in Schools Policy October 2020 (checked January 2022), Lieutenancy Letter to Schools re: Platinum Jubilee**

	The meeting started at 7.04pm.	Action
1	<b>WELCOME REFLECTION – PF</b>	
2	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>2.1. Apologies for absence</b></p> <ul style="list-style-type: none"> <li>• Apologies were not received from MR. Consent for absence could not be given.</li> <li>• VF had notified the Clerk that she would be late due to a clash with the New Foundation Governor Training course. Governors accepted the apology.</li> <li>• TL had given apologies that he would need to leave at 8pm. Governors accepted the apology.</li> </ul> <p><b>2.2. Quorum.</b> The quorum for the meeting on 19.01.22 was 6. The meeting was quorate throughout. All governors confirmed that they were in a private room.</p> <p><b>2.3. Vacancies.</b> There continue to be 2 Foundation Governor vacancies and a vacancy for a Principal Officiating Minister. Governors were advised that Rev Claire Robertson is making enquiries about potential candidates.</p>	

3	<p><b>DECLARATION OF INTEREST</b></p> <p>There were no declarations of interest for the meeting.</p>	
4	<p><b>MINUTES OF THE PREVIOUS MEETINGS – 24<sup>th</sup> November 2021</b></p> <p><b>Governors approved</b> these minutes as true and accurate. The minutes will be uploaded to the school website as a public record.</p>	WG
5	<p><b>NOTE OF ACTIONS COMPLETED AND MATTERS ARISING</b></p> <p><b>5.1. Actions completed following the meetings on 24.11.21</b> The Committees Action List 2020-21 (version 5) was available on Governor Zone and documents the actions that have been completed.</p> <p><b>5.2. Matters outstanding from the Committees Action List</b> <b>5.2.1. Strategic Plan (item 12 from minutes on 15.09.21):</b> The Headteacher will discuss the plan with the Primary Adviser at their next meeting and will feed back to FGB.</p> <p>There were no other matters that are not covered by the agenda.</p>	JM
6	<p><b>WELLBEING</b></p> <p>The Headteacher advised governors that all staff are currently well. One member of staff was absent at the beginning of term after having caught Covid over Christmas, and quite a number of pupils were also off school, but have since returned.</p> <p>Teachers have been focusing on sorting out the library resources, removing books which are out-of-date or damaged, and categorising books into topic areas to match the curriculum. There are also plans to install new shelving to promote books which pupils recommend to their peers.</p> <p><b>Q: Have the Wellbeing Support Resources that were circulated for this meeting also been made available to staff?</b> Not yet. The resources will be discussed at the next staff meeting and will also be displayed in the staff room.</p>	JM
7	<p><b>RAISING STANDARDS</b></p> <p><b>7.1. Headteacher’s Report and 7.2. YOP 2021-22 (RAGed January 2022)</b> Governors agreed to take these two items together and welcomed the detail provided by these documents.</p> <p>The Headteacher was thankful that cases of Covid have not been higher in school, and that disruption has been kept to a minimum, noting that some neighbouring schools have had to close classes due to a lack of staffing.</p> <p>The Vice-Chair explained to governors who do not sit on the Standards Committee that attainment data is not currently on the YOP, as the Headteacher had provided this information in a different format. The Standards Committee have scrutinised the data, and have agreed that the Headteacher should discuss with the Primary Adviser how best to present this information in the future so that it is a logical system for both teachers and governors which avoids duplication of effort.</p> <p><b>Q: On the Headteacher’s Report, the figure quoted for the new playground equipment is £6,153 – is this within our target budget?</b> Yes. Fawns have been to survey the area, but have advised that there is currently a delay in obtaining materials. This means that the equipment is unlikely to be installed before March, but the expenditure will still fall within the current financial year.</p>	

**Q: The report also mentions that Dolce are increasing the prices of school dinners for KS2 pupils after Easter. Is there a concern that this may adversely impact the uptake of meals, and if so, will it be sustainable to continue to offer school dinners?** There was a dip in the quality of meals when the Cook was absent before Christmas (due to Covid), but pleasingly, the number of pupils choosing school dinners has stayed constant. The kitchen staff are very efficient and provide good-sized portions. Uptake amongst KS1 is high, but uptake for KS2 pupils will depend on the menu as well as the quality and cost of meals.

**Q: In the YOP, under the section on “Quality of Teaching, Learning and Assessment” it states that assessment of all foundation subjects is to be carried out with clear progression evident in Science and RE, and that this should be extended in the long-term to all foundation subjects. Are we teaching ICT discretely and continuing to use Purple Mash?** Yes, Purple Mash is still used throughout KS1 and KS2, but teachers are looking into other platforms such as Kapow, which can also be used for Music, Art and DT. There is a possibility of trialing the programme free for a 30-day period to see if it would be a better resource for these subjects. The chromebooks are in use daily by all classes (except EYFS), and a small group of pupils have set up a weekly lunchtime Computer Club.

**Q: Will progress in ICT be assessed?** The progression documents have been completed and are on the school website, but assessment in ICT will take the form of a general overview initially. The Staff Governor and Senior Teacher have attended a course on curriculum intent, implementation and impact, where it was highlighted that assessments in foundation subjects will need to be given greater emphasis, but it was also recommended to start by focusing on a couple of subjects to get these up and running first. Teachers will be starting with Geography (in line with the comments from Ofsted) and RE (in readiness for the SIAMS inspection). The Headteacher is discussing assessments with the Primary Adviser.

JM

**Q: Is Kapow a resource for KS1 and KS2?** Yes. The progression documents that have been developed show what needs to be covered in each subject, but teachers are now researching the best way of delivering teaching and learning.

**Q: Do we have a better idea of numbers for Reception in September 2022 now that the application deadline has passed?** No, we have not yet been advised of final numbers so the position remains that there are 5 definite applications plus another two families who are hoping to move into the local area before September. The Annual Birth Rate document (uploaded to Governor Zone) clearly shows a drop in birth rates across Cambridgeshire since 2015, so the intake is likely to be lower this year.

### 7.3. Standards Committee Draft Minutes – 12.01.22

The draft minutes were available on Governor Zone.

**7.3.1. Library Review:** As mentioned under item 6, teachers have been progressing the review of the library this week. The library review had previously been agreed to be the subject for the SFVS Best Value Review. However, as no money has yet been spent on replenishing resources, it will be impossible to determine whether the review represents best value, or to assess the impact on pupils’ learning. A formal review by governors will take place once everything is in place to follow up on the pupil consultation from last year, and determine whether the desired outcomes have been achieved. Link Governors will discuss the impact with the English Subject Lead as well as meet with pupil librarians to seek their views.

**Q: Will other equipment such as trolleys need to be purchased?** Teachers are putting together a shopping list for resources by topic area, now that it is clearer to see where the gaps are. New bookshelves will also be purchased with the money raised from Mrs Papworth’s Half Marathon run.

	<p><b>Q: Is it easy for staff to identify suitable books?</b> The CLPE have very useful lists of books by topic and year group, and the “Books for Topics” website is also very helpful, so teachers are able to research and identify what will be of most benefit for pupils’ learning and to support the work done so far this year on the curriculum.</p> <p><b>7.4. Resources Committee Draft Minutes – 10.11.21</b> The draft minutes were available on Governor Zone.</p> <p><b>7.4.1 Buildings Sub-Committee:</b> It was noted that a date had been set for the Buildings Sub-Committee to meet (09.02.22). It was agreed that the committee will consist of PR, LE, CP, JM and the School Business Manager.</p> <p>It was also noted that there would be an extraordinary Resources Committee meeting on 23.02.22 to discuss SFVS, contracts and school development priorities.</p> <p>The Chair will confirm both of these dates via email to the governors involved.</p> <p><b>7.4.2. Best Value Review</b> As the library can no longer form the subject of the Best Value Review, it was suggested that governors could examine expenditure of the Sports Premium grant, in particular evaluating the provision by South Cambridgeshire Sports Partnership and Premier Sports and whether these represent value for money.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>It was agreed that CM and PF would carry out the review in conjunction with the PE Subject Lead before the SFVS meeting on 23.02.22.</b></p> </div> <p><b>7.5. Plan for Governor Visits from YOP</b> It was suggested that the postponed Link Governor visits should take place from 3.30pm-4.30pm on 09.02.22. Governors should use this time to build relationships with their designated Class Teacher and find out how teaching is being delivered in their subject area. Again the Chair will circulate this date for Governors to confirm availability.</p>	<p><b>CP</b></p> <p><b>CM/PF</b></p> <p><b>All Govs</b></p> <p><b>CP</b></p>
<p><b>8</b></p>	<p><b>HEADTEACHER’S APPRAISAL TARGETS</b></p> <p>The Headteacher’s appraisal objectives were on Governor Zone, and set out the targets, success criteria and governor monitoring process for this academic year. The mid-year review will take place in February.</p> <p><b>Q: Do the teachers’ appraisal objectives sit nicely within the Headteacher’s targets?</b> Yes, they follow on from the targets that have been set, so that all staff are working towards the same overall aims.</p> <p><b>Q: Which target do you view as the most significant this year?</b> Objective 2: curriculum and teaching will require the most focus. Curriculum statements, progression documents and action plans have been produced for each subject, but there is still work to be done in terms of monitoring and assessing all subjects, and developing subject leadership.</p> <p><b>Q: Do you think that there will be more opportunities for professional development (objective 3) this year?</b> Professional development has been challenging during the pandemic, as all of the meetings and courses have taken place online. This has been particularly difficult for our two teachers who qualified in 2019, and there have also been no face-to-face Headteacher events since 2020. However, there is cause to be optimistic about the rest of this year, as one of our teachers recently attended their first face-to-face network meeting since qualifying and found it very positive to be able to meet and engage with colleagues and share experiences.</p>	

9	<p><b>POLICIES</b></p> <p><b>9.1. For Review</b></p> <p><b>9.1.1. Bereavement and Loss:</b> Governors were informed that there have been minor changes to this policy. The Cambridgeshire SEND Service Bereavement Guidance during Covid-19 had also been uploaded to Governor Zone and is available as an additional resource for staff.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Governors approved the Bereavement and Loss Policy.</b></p> </div> <p><b>9.1.2. Freedom of Information:</b> There have not been any significant changes to the policy or appendix.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Governors approved the Freedom of Information Policy.</b></p> </div> <p><b>9.1.3. SEND:</b> The SEND Policy and Information Report have both been updated.</p> <p><b>Q: Would it be better to refer to the “SENDCo” rather than use names in the policy?</b> Yes, it is our usual practice to refer to job titles rather than jobholders so this will be changed.</p> <p><b>Q: On page 3 of the policy, it states that SEND pupils will have their progress reviewed <u>termly</u> at pupil progress meetings – is this correct?</b> Yes, although teachers are continually monitoring SEND pupils’ progress and receive input from SEND Services in terms of setting targets and providing support, the formal pupil progress meetings take place on a termly basis. If teachers have concerns that a pupil is not making progress and needs further support, this can be requested from external professionals such as Educational Psychologists or Community Paediatricians at any time.</p> <p><b>Q: If interventions are in place, are these not reviewed every half term?</b> The teachers, who are providing the interventions, have regular, ongoing discussions about the impact of the sessions with the pupils’ Class Teachers to identify what is working well, and what needs to be improved. This may also identify additional pupils who would benefit from smaller group work. Tutor-led and recovery interventions are reviewed more formally every half term.</p> <p><b>Q: So, the frequency of pupil progress reviews has not been reduced to coincide with the data drops? (Previously there were 6 data drops per year, but now there are only 3).</b> No, pupils’ progress is under constant review, and, as mentioned previously, Class Teachers will often flag up children who need additional support in certain areas. Intervention groups are designed to be flexible and responsive to needs, so that additional pupils can be slotted into an existing group where necessary. Some pupils may only need support for a very short period of time to help them grasp a specific concept, so this will not involve a formal review. SEND pupils, however, do have formal plans with targets which are reviewed regularly.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Governors approved the SEND Policy and Information Report subject to changing the wording on page 3 of the Policy to make it clearer that SEND pupils’ progress is under constant review as well as discussed formally at termly meetings.</b></p> </div> <p><b>9.2. No changes</b></p> <p><b>9.2.1. Use of Mobile Phones:</b> Governors were advised that there are no changes to this policy which was implemented in 2020.</p>	<p>JM/WG</p>
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	<p><b>9.3. Critical Incident Plan</b>                  The School Business Manager has advised the Chair to notify governors that the Critical Incident Plan has been updated in accordance with the LA “Critical and Major Incidents Guidance” which was issued in September. The final format of the policy is still currently being worked on and will be brought to the next FGB in March.</p>	<p><b>Next FGB</b></p>
<p><b>10</b></p>	<p><b>ADMISSIONS</b></p> <p><b>10.1. Applications considered by the Admissions Committee</b>                  The Chair advised governors that the Admissions Committee had met twice; once at the end of last term and once at the start of this term to consider applications that had been made to Barton. The notes of the meetings are confidential and will be filed centrally.</p> <p>The Headteacher summarised the applications that had been made:</p> <ol style="list-style-type: none"> <li>1. An application received by the LA where the caseworker felt it would be beneficial for the child to be moved to a more local primary school. After examining the background information, the Admissions Committee felt unable to offer this child a place. The Headteacher has subsequently been informed that the family of this child wanted them to remain at their current school.</li> <li>2. An application for a family with 3 children of primary school age who have recently moved into the village. This application was approved and the pupils have started.</li> <li>3. An application for a pupil in Y6. The Admissions Committee felt unable to accept this application as there is a cap on the number of pupils in UKS2 (currently at 32).</li> </ol> <p>Governors were advised that there have not been any appeals against these decisions.</p> <p><b>10.2. Admissions Consultation</b>                  The Chair advised governors that the Admissions Consultation concludes at the end of January, but that no comments have yet been received on the proposed admission arrangements. The Chair will report to the LA and Diocese at the end of the consultation period.</p>	<p><b>CP</b></p>
<p><b>11</b></p>	<p><b>SCHOOL WEBSITE</b></p> <p>Governors were reminded that at the last FGB, it had been agreed to create a working party to look into the school website to investigate how to make it more user-friendly and attractive to prospective families. This will involve establishing what can be updated within the current framework provided by Primary Site without incurring significant costs.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>The Chair and Vice-Chair volunteered to be on the working party, and governors agreed that they should identify ways of updating the school website and report back to the Headteacher and FGB with their findings.</b></p> </div> <p><b>Q: When was the website set up?</b> Possibly 7-8 years ago. Modifications have been made previously to font sizes and colours to make the website visually better, but there are limitations about what can be changed within the existing template. However, it should be possible to move the information around into a more intuitive format so that it is more user-friendly.</p> <p>Governors commented that the school website was not hugely dissimilar to those for other local primary schools, but acknowledged that it was difficult to navigate around the site and welcomed the creation of a working party to signpost and order information in a more logical way.</p>	<p><b>CP/CM</b></p>
<p><b>12</b></p>	<p><b>PUPIL AND PARENT CONSULTATIONS</b></p> <p><b>12.1 Pupil consultation</b></p>	

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Governors were informed that the Standards Committee had discussed various ideas for the pupil consultation including writing, Maths, playtimes, physical activity and enrichment.

The Headteacher has not yet had the opportunity to gain views from all staff, but suggestions have also included Maths or enrichment activities as possible topics.

**Q: What is the main objective of the pupil consultation?** The consultation provides an opportunity for pupils to see democracy in action by showing them how their ideas can impact on their school journey. It is therefore important that the subject of the consultation is something that pupils feel strongly about so that they have suggestions to contribute, and that there is an element of flexibility so that provision can be adapted accordingly. In this respect, it may be better to choose a topic that is not based on the curriculum.

Governors agreed that a subject such as Maths, where new resources and equipment have recently been purchased, would lend itself more to a best value review to identify how well the money has been spent and the impact this has had on pupils' learning. Governors also agreed that whilst reading continues to be one of school's priorities following Ofsted, it has also been the subject of several pupil consultations, and it would therefore be interesting to focus on a different area.

Governors felt that **enrichment** provided a wide scope for pupils to contribute their ideas as it would cover school trips (including residential), visitors coming into school, the buddy system, lunchtime and after-school activities, play equipment, sports provision and more. It was noted that there may be activities that pupils would like to experience which are not currently on offer, or ways of improving lunchtimes, for example. Pupils could draw from their experiences during lockdown as well as what is currently provided in school.

Governors also discussed the format that the consultation should take. Last year's consultation involved sending separate questionnaires to KS1 and KS2 pupils as well as meeting with the School Council to discuss their views in more detail.

Governors felt that whilst it was important to gain views from the whole school community, the questionnaires should be re-designed to make them shorter and to remove the "don't know" option.

Governors also felt that it was important to have discussions with groups of pupils as this would ensure that pupils have understood the questions and would also stimulate more ideas than a tick-box exercise.

### **Governors agreed:**

- **that the topic for this year's pupil consultation should be enrichment;**
- **that discussion groups should take place with a Link Governor and the Class Teacher for each year group;**
- **that the consultation will take place in the second half of the Summer Term;**
- **that the detail of the consultation, including questions, will be finalised by the Chair and Headteacher.**

JM/CP

8.03pm TL left.

### **12.2 Parent consultation**

Governors were reminded that last year's consultation with parents had been on the subject of remote learning after schools had re-opened in March. It had been decided not to hold a general parent consultation due to the number of surveys that parents had been asked to complete (by the LA, University of Cambridge etc.) following lockdown.

Governors discussed whether the consultation should have a general or specific focus this year. The Headteacher suggested that it would be interesting to gain parents' views

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	<p>on the events that they had missed at school during the last two years (for example, class assemblies), so that decisions could be taken about what should be reinstated.</p> <p>The Vice-Chair advised governors that historically the consultation questionnaire has been split into seven different sections. However, governors noted that some of these areas no longer provided useful data and agreed not to include them in the consultation.</p> <p><b>Q: Do you think parents are engaged in their relationship with school or are they more detached due to the pandemic?</b> Some parents will always want to be involved with school whether it is by volunteering, becoming a member of FOBS or standing for election as a parent governor. Other parents will just want to drop their children at school and know that they are safe and are progressing with their learning. The pandemic has altered parents' relationship with school, as there are now two whole year groups whose parents have never been in the building or attended school events. It is important to gain the views of all families, but particularly those who have not yet been able to participate in all aspects of school life. A questionnaire is a low-cost, relatively low effort means of seeking parents' views.</p> <p><i>VF arrived at 8.10pm.</i></p> <div style="border: 1px solid black; padding: 5px;"> <p><b>Governors agreed:</b></p> <ul style="list-style-type: none"> <li>• to base the parent consultation on the pre-Covid questionnaire, removing questions which were no longer relevant, and adding in additional questions to reflect the transition back to normal school life;</li> <li>• to continue providing the questionnaire as an online document;</li> <li>• to ask more open questions to encourage parents to expand on their ideas, rather than asking them to rate their opinions on a sliding scale (strongly agree, agree, neutral, disagree, etc);</li> <li>• that the Chair and Headteacher should finalise the content and timing of the consultation questionnaire and feed back to FGB.</li> </ul> </div>	<p><b>JM/CP</b></p>
<p><b>13</b></p>	<p><b>SAFEGUARDING</b></p> <p>The Chair confirmed that the SCR had been signed off at the end of last term. The Chair will review the SCR again later this week.</p> <p>The Headteacher advised governors that there are families that she is currently keeping a close eye on. The pupils are all safe and happy in school.</p>	<p><b>CP</b></p>
<p><b>14</b></p>	<p><b>CHURCH SCHOOL UPDATE</b></p> <p>The Headteacher made the following points:</p> <ul style="list-style-type: none"> <li>• The Diocese has produced a programme of training which staff are able to access to support them in providing worship in school.</li> <li>• There is also training available for ministers who support the church assemblies at St Peter's.</li> <li>• The next meeting with the EDRA is in a couple of weeks' time.</li> </ul> <p>Details of worship training will also be sent to CM/VF in their role as Link Governors for RE.</p>	<p><b>JM</b></p>
<p><b>15</b></p>	<p><b>NETWORK CB23</b></p> <p>Governors were advised that the Heads' network meeting is due to take place next week. It is hoped that subject leader meetings will soon be able to start back face-to-face.</p>	

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	<p>The Public Speaking event at Peterhouse has been postponed and the format changed to a recording rather than a live event. One pupil from Y3, Y4, Y5 and Y6 will take part and their speeches will be recorded on 1<sup>st</sup> February with the event to be broadcast on 4<sup>th</sup> February. There will be approximately 6 local schools taking part.</p>	
16	<p><b>GOVERNOR TRAINING</b></p> <p>The Training Governor highlighted the Programme of Training Courses provided by the LA and Diocese which are both available on Governor Zone.</p> <p>The Training Governor has recently completed the Safer Recruitment refresher, and reminded governors to check when they last carried out the training which needs to be reviewed every three years.</p> <p>The Chair also reminded governors who are trained in HTPM that at least one governor on the panel must have completed the training within 12 months of the appraisal meeting. There is a requirement to rotate which governors are involved on the appraisal panel, and the Chair will coordinate this for the next academic year.</p> <p>It was noted that governors require safeguarding training every two years. The Headteacher provided training on safeguarding and Prevent in May 2021. However, governors still need to be trained on PRIDE. It was suggested that it would be useful to combine safeguarding, Prevent and PRIDE training in September 2022 (possibly at the Inset Day).</p> <p>The Chair also highlighted a webinar “How do we govern the school curriculum” which is due to take place on 27.01.22. The Chair will provide details of the webinar on request and will report back to those who are unable to attend.</p>	<p><b>All gobs</b></p> <p><b>CP</b></p> <p><b>JM</b></p> <p><b>CP</b></p>
17	<p><b>QUEEN’S PLATINUM JUBILEE</b></p> <p><b>17.1. Day off in lieu of the extra bank holiday</b>  The Headteacher informed governors that the additional bank holiday to celebrate the Jubilee falls within the summer half-term. Staff have been consulted about the timing of the day off in lieu of the bank holiday, and suggested that this should fall on the last day of the Summer Term (Friday 22<sup>nd</sup> July), meaning that term will finish a day earlier on Thursday 21<sup>st</sup> July.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Governors approved the date of the extra bank holiday</b></p> </div> <p>Dates on the website will be changed and parents notified accordingly.</p> <p><b>17.2. Working party to discuss celebrations</b>  Governors were advised that the Parish Council are also meeting tonight to discuss their plans for the Jubilee celebrations. A member of the Parish Council who is also a parent at school will report back on the discussions which will also be attended by another parent who is a member of FOBS. The Headteacher and Chair have met with these parents to give an outline of school’s ideas.</p> <p>The following points were made:</p> <ul style="list-style-type: none"> <li>• There is an Inset Day on Friday 27<sup>th</sup> May, so the school celebrations will take place on Wednesday 25<sup>th</sup> and Thursday 26<sup>th</sup> May.</li> <li>• The village celebrations are likely to be held at some point over the long bank holiday weekend from 2<sup>nd</sup>-5<sup>th</sup> June.</li> <li>• The school working party will consist of JM, CP, VF, the two parents mentioned above and the School Business Manager. The working party will report back to FGB after consulting with staff.</li> </ul> <p><b>Q: Are there plans for an event with the Diocese?</b> We are not aware of any plans, but will find out if there are any proposals in place.</p>	<p><b>WG</b></p>

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18	<p><b>ITEMS ADVISED BY THE LOCAL AUTHORITY</b></p> <p>None.</p> <p>The Headteacher welcomed the ongoing advice received from the Director for Education every time government guidelines relating to Covid are changed.</p>	
19	<p><b>COMMUNICATION TO PARENTS</b></p> <p>Contributions to the governors' termly bulletin should be sent to CP by Friday 25<sup>th</sup> March. The bulletin will be issued to parents on Thursday 31<sup>st</sup> March.</p>	<b>CM/PF</b>
20	<p><b>REVIEW OF THE MEETING</b></p> <p>What have governors done at the meeting to make sure standards are being raised?</p> <p>Governors have:</p> <ul style="list-style-type: none"> <li>• Made plans for the postponed link governor meetings with teachers which will include discussions on the new curriculum documents, available on the school website.</li> <li>• Received updates on the library review, and agreed that this will be assessed formally by governors to tie in with the pupil consultation from last year.</li> <li>• Looked at how to consult with parents and pupils this year to provide helpful information to benefit pupils' and parents' experience and how to move forward in the transition to a more normal school life.</li> <li>• Agreed the change in topic for the SFVS Best Value Review focusing on sports provision and how effectively school is using SP money.</li> <li>• Reviewed policies and procedures to ensure they reflect current practice in school, with particular focus on SEND.</li> <li>• Discussed the school website and how to update it to make it user-friendly and as informative as possible to anyone considering applying to Barton.</li> <li>• Established a way forward for Safer Recruitment and HTPM training.</li> <li>• Ensured that safeguarding, Prevent and PRIDE training is up-to-date for all governors.</li> </ul>	
21	<p><b>OTHER BUSINESS</b></p> <p>None.</p>	
21	<p><b>DATE OF NEXT MEETING – <u>TUESDAY 29<sup>TH</sup> MARCH 2022</u> at 7.00pm</b></p> <p>The meeting ended at 8.35pm.</p>	

**Scheduled meetings for 2021-22.**

2021-22		FGB	Resources	Standards
Autumn	1	15.09.21	20.10.21 (Salaries)	29.09.21
	2	24.11.21	10.11.21	
Spring	1	19.01.22	16.03.22	12.01.22
	2	29.03.22 (Tuesday)		
Summer	1	04.05.22	27.04.22	06.07.22 (Pupils)
	2	20.07.22	13.07.22	

**FGB will start at 7pm.**

**Committee meetings will start at 7.30am unless notified otherwise.**