

Barton Church of England Voluntary Aided Primary School

Minutes of the Full Governing Body meeting held at school on 14.09.22 at 6.30p.m.

Present

Mrs Julie Martin – Headteacher	JM	p	Mrs Caroline Parsons – Chair	CP	p
Mr Laurence Evans	LE	aa	Dr Ross Stewart	RS	aa
Mrs Vanessa Farrow	VF	p	Mrs Anne Ugur	AU	aa
Mrs Catherine Martin – Vice Chair	CM	p			
Vacancies:			Staff Governor x 1		
Co-opted Governor x 1			Foundation Governor x 5		

p – present, aa – apologies accepted, na – apologies not received/accepted.

In attendance

Mrs Wendy Guest – Clerk	WG
-------------------------	----

Abbreviations used.

FGB: Full Governing Body, **LA:** Local Authority, **OFSTED:** Office for Standards in Education, **YOP:** Yearly Operational Plan. **SFA:** School Financial Adviser, **SFVS:** Schools Financial Value Standard. **SIAMS:** Statutory Inspection of Anglican and Methodist Schools.

Documents issued for the FGB meeting.

Agenda, Draft FGB Minutes 20.07.22, Code of Practice for Governing Body 2022, Standing Orders for the Governing Body Autumn 2022, Strategic Leadership Barton Autumn Term September 2022, Headteacher’s Report to FGB 14.09.22, Draft YOP Review September 2022, Teaching a broad and balanced curriculum for education recovery November 2021, EEF School Planning Guide 2022-23, Admissions Policy 2024/25, Safeguarding and Child Protection Policy September 2022, First Aid Policy 2022, Health and Safety Policy 2022, Induction of New Staff Policy 2022, Early Career Teacher Policy (with appendix) 2022, Responding to Prejudice-Related Incidents Policy 2022, Safeguarding Review 2022, KCSIE 2022 Part One, NGA GB self evaluation pro forma 2022-23.

	The meeting started at 6.36pm.	Action
1	WELCOME REFLECTION – VF	
2	<p>APOLOGIES FOR ABSENCE</p> <p>2.1. Apologies for absence</p> <ul style="list-style-type: none"> Apologies were received from LE, AU and RS. Consent for absence was given. <p>2.2. Quorum. The quorum for the meeting on 14.09.22 was 4. The meeting was quorate except for elections of Chair/Vice-Chair where only 3 governors were present. The results of the elections will be ratified at the next meeting.</p> <p>2.3. Vacancies.</p> <p>2.3.1 Foundation Governors: Governors were informed that Dr Peter Foreman had decided to step down from the governing body. The Chair confirmed that there are now 5 Foundation Governor vacancies, 2 of which are vacancies for Principal Officiating Ministers.</p> <p>Louise Bowes, who attended the last FGB, has submitted her application to become a Foundation Governor to the Diocese. The Diocese will next ratify governor appointments in November.</p>	

Barton Church of England Voluntary Aided Primary School

	<p>2.3.2. Staff Governor: The position of Staff Governor is not permanently filled and teachers have been taking it in turns to attend meetings. No staff governor was able to attend this evening's meeting.</p>	
3	<p>DECLARATION OF INTEREST</p> <p>3.1 Declarations of interest. There were no declarations of interest for the meeting.</p> <p>3.2. Annual declaration. Governors signed individual copies of the annual declaration of pecuniary interest. Governors unable to attend the meeting will be reminded to complete the declaration and return it to the Clerk.</p>	LE/RS/AU
4	<p>ELECTIONS</p> <p>4.1. Governors to agree the term of office for the Chair and Vice Chair Traditionally the term of office for the Chair and Vice Chair has been one year. Governors agreed this should continue.</p> <p>4.2. Election of the Chair of Governors The Clerk confirmed that three nominations had been received for the position of Chair, all putting forward CP. CP confirmed that she was happy to stand for election.</p> <p><i>CP left the room.</i></p> <div style="border: 1px solid black; padding: 5px;"> <p>The three governors present unanimously agreed that CP should be re-elected to the position of Chair, thanking her for her hard work and dedication over the past year, and agreed that this recommendation should go to the next FGB for ratification</p> </div> <p>4.3. Election of the Vice-Chair of Governors The Clerk advised governors that two nominations had been received for the position of Vice-Chair, both putting forward CM. CM confirmed that she was happy to stand for re-election.</p> <p><i>CM left the room.</i></p> <div style="border: 1px solid black; padding: 5px;"> <p>Governors present unanimously agreed that CM should be re-elected to the position of Vice-Chair, also wishing to note their thanks for her commitment and support to the Chair over the past year, and agreed that this recommendation should go to the next FGB for ratification.</p> </div> <p>4.4. Election of Co-opted Governor Following the departure of Prof Tim Lewens at the end of last term, there is a vacancy for a Co-opted Governor.</p> <div style="border: 1px solid black; padding: 5px;"> <p>It was agreed to elect CP to the position of Co-opted Governor due to her legal experience, her skills in Chairing and her in-depth knowledge of Barton School and the Governing Body. Governors recommended that this be ratified at the next FGB.</p> </div> <p>4.5. Parent Governor Elections The election of CP to the position of Co-opted Governor, creates a vacancy for a Parent Governor. The Chair and Clerk will work out the timescale and communication for the elections, which are to be held as soon as possible.</p> <p>It was noted that any parent/grandparent was eligible to apply, and that skills in finance, accounting, premises management or health and safety would be particularly welcome.</p>	<p>Next FGB</p> <p>Next FGB</p> <p>Next FGB</p> <p>WG/CP</p>

5	<p>APPOINTMENT OF THE CLERK TO THE GOVERNING BODY</p> <p>WG was appointed as Clerk to the Governing Body for 2022/23.</p>	
6	<p>CODE OF PRACTICE</p> <p>The Code of Practice was available on Governor Zone. Governors were advised that one minor change has been made to the second bullet point in Appendix 1 (page 5) which now reads:</p> <ul style="list-style-type: none"> As a governor I expect...an agenda and relevant documents to reach me in accordance with the timelines specified in the Standing Orders <div style="border: 1px solid black; padding: 5px;"> <p>Governors approved the Code of Practice, and those present signed to confirm that they would abide by its contents. Governors unable to attend the meeting will be reminded to sign the declaration as soon as possible.</p> </div>	LE/RS/AU
7	<p>STANDING ORDERS</p> <p>The Standing Orders document was available on Governor Zone. Governors were advised that it is a new model document from the LA with very few changes. The Chair proposed that the following sections should be amended:</p> <ul style="list-style-type: none"> on page 6, the previous Standing Orders specified that papers should be tabled 7 days in advance. In practice, this can be difficult to achieve, and governors often do not look at papers until a couple of days before the meeting. It was therefore suggested to change the bullet point to state that all reasonable endeavours will be made to table papers 3 days in advance of the meeting date. on page 7, the wording concerning remote participation at meetings should be amended to remove the reference to Covid, and reflect the Governing Body's preference of holding FGBs in person and Committees remotely, whilst retaining flexibility to adapt in urgent or unforeseen circumstances. <p>Q: Will there be any flexibility to accept late tabling of papers? Yes, provision is made in the current Standing Orders to accept late papers relating to urgent or unforeseen matters of up to 2 x A4 pages long.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Governors approved the Standing Orders subject to the amendments above.</p> </div>	CP/WG
8	<p>COMMITTEE MEMBERSHIP 2022/23</p> <p>8.1. Appointment of Chairs to Committees</p> <p>Governors confirmed that they were happy to stay on their existing Committees. It was suggested that subject to ratification from the Diocese, the new Foundation Governor, Louise Bowes (LB), should serve on the Standards Committee.</p> <p>Governors agreed that CM should remain the Chair of Standards Committee.</p> <p>It was suggested that RS should take on the role of Chair of the Resources Committee following PF's departure. The Chair of the Governing Body will speak to RS following this meeting.</p> <p>The Chair also advised that an additional governor was required to serve on the Admissions Committee alongside JM, AU and CM (following TL's departure). It was agreed that CP should take on this responsibility.</p> <p>8.2. Appointment of Clerks to Committees</p> <p>The Clerk to the Committees will continue to be WG.</p>	CP

<p>9</p>	<p>ADMISSIONS</p> <p>9.1. Report from Admissions Committee Governors were informed that the Admissions Committee met the day before the beginning of term to consider two applications.</p>																																											
<p>10</p>	<p>APPOINTMENT OF GOVERNORS WITH RESPONSIBILITY FOR THE FOLLOWING AREAS</p> <p>It was suggested that the governors' responsibilities for 2022/23 would be as follows:</p> <p>10.1. Training: AU</p> <p>10.2. Safeguarding: CP and CM</p> <p>10.3. Prejudice-Related Incidents (new governor role recommended by policy – see item 18.2.2): CP and CM</p> <p>10.4. SEN: AU with VF to shadow</p> <p>10.5. Health and Safety: LE</p> <p>10.6. Vulnerable Groups/LAC/Pupil Premium/Gifted and Talented: AU with VF to shadow</p> <p>10.7. EYFS: CP</p> <p>10.8 SFVS: CP</p> <p>10.9 PSHE: RS</p> <p>10.10 Collective Worship: CM and VF</p> <p>10.11 Climate Champion: LE It was noted that "Climate Champion" should be a standing item on all future FGB agendas.</p> <p>10.12 Agree subject areas for Link Governors Due to the large turnover in staff, and the appointment of an ECT, it is no longer possible to link governors with one teacher. It was however, suggested that governors should stay with their same subjects as last year.</p> <table border="1" data-bbox="231 1400 1284 1881"> <thead> <tr> <th>Subject</th> <th>Staff Member</th> <th>Governor(s)</th> </tr> </thead> <tbody> <tr> <td>English</td> <td>Alice Hedges</td> <td>AU and RS</td> </tr> <tr> <td>Maths</td> <td>Megan Blee</td> <td>CM and VF</td> </tr> <tr> <td>Science</td> <td>Helen Papworth</td> <td>RS</td> </tr> <tr> <td>Geography</td> <td>Megan Blee</td> <td>CM and VF</td> </tr> <tr> <td>History</td> <td>Megan Blee</td> <td>CM and VF</td> </tr> <tr> <td>RE</td> <td>Helen Papworth</td> <td>CM and VF</td> </tr> <tr> <td>Art</td> <td>Megan Blee</td> <td>CP</td> </tr> <tr> <td>DT</td> <td>Megan Blee</td> <td>CP</td> </tr> <tr> <td>Music</td> <td>Sarah Kerley (with Catherine Dennison)</td> <td>CP</td> </tr> <tr> <td>PE</td> <td>Abel Pastor (with Helen Durrant)</td> <td>LE</td> </tr> <tr> <td>ICT</td> <td>Abel Pastor</td> <td>LE</td> </tr> <tr> <td>PSHCE</td> <td>Alice Hedges</td> <td>RS and AU</td> </tr> <tr> <td>EYFS</td> <td>Alice Hedges</td> <td>CP</td> </tr> </tbody> </table>	Subject	Staff Member	Governor(s)	English	Alice Hedges	AU and RS	Maths	Megan Blee	CM and VF	Science	Helen Papworth	RS	Geography	Megan Blee	CM and VF	History	Megan Blee	CM and VF	RE	Helen Papworth	CM and VF	Art	Megan Blee	CP	DT	Megan Blee	CP	Music	Sarah Kerley (with Catherine Dennison)	CP	PE	Abel Pastor (with Helen Durrant)	LE	ICT	Abel Pastor	LE	PSHCE	Alice Hedges	RS and AU	EYFS	Alice Hedges	CP	<p>WG</p>
Subject	Staff Member	Governor(s)																																										
English	Alice Hedges	AU and RS																																										
Maths	Megan Blee	CM and VF																																										
Science	Helen Papworth	RS																																										
Geography	Megan Blee	CM and VF																																										
History	Megan Blee	CM and VF																																										
RE	Helen Papworth	CM and VF																																										
Art	Megan Blee	CP																																										
DT	Megan Blee	CP																																										
Music	Sarah Kerley (with Catherine Dennison)	CP																																										
PE	Abel Pastor (with Helen Durrant)	LE																																										
ICT	Abel Pastor	LE																																										
PSHCE	Alice Hedges	RS and AU																																										
EYFS	Alice Hedges	CP																																										

Barton Church of England Voluntary Aided Primary School

	<p>10.13 Note governors trained in Safer Recruitment: CP, CM and AU. (CP is to renew her training in November). It was also agreed that LB should receive training once her appointment has been ratified.</p> <p>10.14 Note governors for HT Performance Management: CP, CM and AU. The Chair reminded governors that the panel must consist of three governors, at least one of whom has been trained within the last twelve months, and that participation should be rotated on a regular basis. With this in mind it was agreed to invite LB to shadow HT interim reviews, and to arrange for her to complete HTPM training later in the academic year.</p> <p>10.15 Note governors for HTPM Review: RS</p>	<p>LB</p> <p>LB</p>
11	<p>MINUTES OF THE PREVIOUS MEETING – 20th July 2022</p> <p>Governors approved these minutes as true and accurate. The minutes will be uploaded to the school website as a public record.</p>	WG
12	<p>NOTE OF ACTIONS COMPLETED AND MATTERS ARISING</p> <p>12.1. Actions completed following the meeting on 20.07.22 The Committees Action List 2021-22 (version 9) and 2022-23 (version 1) were available on Governor Zone.</p> <p>12.2. Matters outstanding from the meeting on 20.07.22 Matters outstanding have either been carried forward to the Committees Action List for 2022-23 or will be covered in this meeting.</p>	WG
13	<p>STRATEGIC PRIORITIES</p> <p>The 3-year Strategic Plan had to be paused at the beginning of the Covid pandemic in March 2020. The Chair, Vice-Chair and Headteacher met last week to discuss developing a new Strategic Plan, but it was felt that due to the turnover of staff, it would be more appropriate to focus on immediate priorities, and defer drafting a new Strategic Plan until the Spring Term.</p>	Spring FGB
14	<p>RAISING STANDARDS</p> <p>14.1. Headteacher’s Report and 14.2 YOP 2022/23 These items were taken together.</p> <p>The Headteacher explained that a few changes had been made to the format of the YOP, and that it was still in draft form as staff have not yet had the opportunity to look at the document together. The Headteacher made the following points:</p> <ul style="list-style-type: none"> • Further objectives relating to SIAMS and English will be added to the YOP following discussions with the Senior Teacher. • The back page will summarise the action that has been taken as well as any outstanding areas. • The revamped Premises Plan for 2022-26, which includes priorities and costings as well as requirements relating to Health and Safety, will be added as an appendix to the YOP. • Objectives that could be viewed as more of a wishlist have been removed to ensure that the YOP focuses on the priorities that school needs to achieve. • Data has been removed from the YOP, and instead will be circulated to governors in a separate document after each data drop has been completed. <p>The Headteacher will be liaising with Juliette Adlouné, Primary Adviser, to access training for subject leadership as well as CPD from the LA’s English and Maths Teams.</p> <p>Governors were advised that the Headteacher was still waiting for some of the maintenance work to be signed off from last year. However, the work that has been carried out to classrooms over the summer went very smoothly, and was managed well</p>	

Barton Church of England Voluntary Aided Primary School

by Peter Smith Associates. Teachers and pupils are benefitting from the improvements that have been made to their learning environment.

Governors were informed that there will be a **Health and Safety Audit** carried out by the LA's H&S Adviser on 27th September. The Headteacher, School Business Manager and Office staff are working together to ensure that the relevant paperwork is in place, and action points have been addressed.

Q: Has there been time to address the issues raised by the review of the school website? There are still a number of outstanding items, which will need to be completed as soon as possible.

Q: Will it be possible to provide release time for teachers to undertake CPD or support other staff? Yes, a number of measures are in place to ensure that the LKS2 and UKS2 Teachers are released so that they can work together, and one-off support has been in place for the EYFS Team to attend training on the new phonics scheme (Little Wandle). The ECT needs regular release time to complete her studies, and the EYFS/Y1 Teacher will need release time for her role as English Lead once her class have settled in.

Q: Is there a new house point system? Yes, the old system did not always make it clear to pupils what they were being rewarded for. The new system has reward cards that are linked to the Barton B's so that pupils are rewarded for being learners, being respectful and being safe. There is also an additional card for excellent work. Pupils are given a reward card which they then put into their house pot. The cards are counted up at the end of the week, and the totals are announced at Celebration Assembly on Fridays. Reading, Writing, Maths and PE Stars continue to be awarded each week.

The following pupil roles will also continue:

- **House Captains:** two house captains have been elected for each house, and there will be further elections half way through the year to give other pupils a chance to take on the role.
- **School Council:** representatives for each year have been elected and the first School Council meeting will take place next week.
- **Reading buddies:** on the first Thursday of every month, there will be an assembly in houses, and older pupils will have the chance to help support younger pupils with their reading.
- **Worship Leaders, Librarians, and IT Technicians:** these roles will be allocated in the next few days.

14.3. Governor Visits

The Headteacher advised governors that staff will be reviewing the next steps for their subject action plans, including how they feel about the profile of their subject in school, and how to ensure the action plans are having the desired outcomes.

Governors agreed:

- that the first visits should take the form of an introductory chat including a general discussion about the next steps for staff's subject areas;
- that the visits should take place during the staff meeting at 3.30pm on Monday 14th November.

Governors also agreed that there should be a Safeguarding Governor Visit before the Safeguarding Audit. This should include pupil voice.

14.4. Performance Management

The targets which will be set at the forthcoming Headteacher's Performance Appraisal will be cascaded down to staff and inform the objectives that are set at their appraisals.

WG/JM

All govs

CP/CM

Barton Church of England Voluntary Aided Primary School

	Dates have been set for the Headteacher's performance review and the Teacher and TA appraisals.	
15	<p>WELLBEING</p> <p>15.1. Headteacher and staff The Headteacher reported that wellbeing amongst staff appears to be good, and there had been a very positive start to the Autumn Term. The Caretaker and School Business Manager have worked very hard over the summer, and the new teachers have been in school to prepare their classrooms. New members of staff have been very appreciative of the support they have had from outgoing and current teachers which has ensured a smooth transition.</p> <p>Skylark has been set up as a classroom and is used daily by Owl Class in addition to the Learning Hub. Kingfisher Class are using the Hall as an additional learning space. All of Y3 are joining Y4 for Spanish, and an HLTA is providing support across both Y3 classes to ensure consistency.</p> <p>There are a number of volunteers helping in Robin, Kingfisher and Swallow Class. Owl Class already has 4 adults working with 1:1 pupils.</p> <p>It has become clear that additional TA support is required in Kingfisher Class. The ECT has a TA working with a 1:1 child every day, and an additional TA on 3 mornings per week. However, if the 1:1 TA is required to work outside of the class, this can leave the ECT unsupported on 2 days. The Headteacher is investigating whether a TA from Robin Class can temporarily increase her hours to provide additional support.</p> <p>An EHCP for a pupil in Owl Class was agreed over the summer holidays, and an advert will be placed for a 1:1 TA imminently.</p> <p>15.2. Pupils The Headteacher acknowledged that some children find it difficult to return to school after the summer break, but felt that the beginning of term had gone very well, particularly given the changes in staffing. There is some challenging behavior which is begin addressed but the majority of pupils have settled in well.</p>	
16	<p>UPLIFT TO TEACHERS' SALARIES</p> <p>Governors were advised that there will be an increase of between 5% and 8.9% to teachers' salaries from September 2022. This will be discussed in more detail at the Salaries Committee Meeting on 09.10.22</p>	Salaries Cttee
17	<p>ACADEMISATION</p> <p>The Headteacher anticipated that the Diocese will want to discuss the issue of academisation with the Governing Body later this term. The Director of Education at the LA has also confirmed that the LA will work closely with schools, and will arrange seminars to consider the implications and the options available. The DfE is likely to issue a statement in the coming weeks to outline their expectations.</p> <p>The Chair suggested that in addition to information from the Diocese and LA, it would be useful to invite Stephen Munday from the Cam Academy Trust to a future FGB.</p> <p>The Chair encouraged governors to keep up-to-date with developments concerning academisation so that they are prepared as fully as possible in advance of any meetings.</p>	CP All govs
18	<p>POLICIES</p> <p>18.1. For Review</p>	

18.1.1. Admissions Policy 2024/25: Governors were advised that minor changes have been made to the policy to ensure that reference is made to **year group** and **class size** when considering whether to accept applications.

Governors discussed the PAN for YR, which is currently 20. The following points were noted:

- Admitting 20 pupils each year can cause problems with class sizes further up the school if there are two large consecutive cohorts.
- It is rare that the PAN of 20 is reached, and there is only one cohort of this size in school currently.
- The current YR is smaller than usual with just 7 pupils.
- It is possible to over-admit pupils in YR, but reducing the PAN could mean that the LA would direct families to their second/third choice of schools if Barton's PAN had been reached. This would have adverse financial implications for Barton, and could also be misconstrued by parents or the Diocese that we are a shrinking school.
- Examining the PAN each year ensures that there is scope to make changes if numbers start to become a significant problem.

Q: Do we have an indication about the numbers of YR for next year? It seems that numbers will be bigger than this year, but are unlikely to reach 20.

Governors approved the Admissions Policy for 2024/25.

Governors agreed to maintain the PAN at 20 for 2024/25 due to the financial risks of admitting smaller numbers to YR.

Governors will continue to keep the PAN under careful review to ensure that numbers can be accommodated within the existing four-class structure.

18.1.2. Safeguarding and Child Protection Policy: Governors were advised that this policy has been amended in light of KCSIE 2022.

18.1.3. Health & Safety: This policy has been amended to incorporate the LA model policy.

18.1.4. First Aid: This policy has been amended to include the most recent dates of First Aid training for new and existing staff.

18.1.5. Induction of New Staff: This policy has been updated in line with the LA's model policy, whilst ensuring that it still reflects practice at Barton.

Governors approved the above 4 policies with no further changes.

18.2. New policies

18.2.1. ECT (Early Career Teacher): Governors were advised that this policy is based on a model from the Cambridgeshire ECT Induction Service. The designated mentor will be the Senior Teacher, with the Headteacher overseeing progress. Governors were advised that an appendix has been added to the policy to set out the standards expected.

Governors approved the ECT Policy and agreed to add it to the Policy Review Planner for annual review by FGB in the Summer Term.

18.2.2. Prejudice-Related Incidents Policy: Governors were advised that it is a new requirement to have a Prejudice-Related Incidents Policy, which is based on a model provided by the LA. The Policy includes a recommendation to have a lead governor responsible for monitoring Prejudice-Related Incidents and

WG

Barton Church of England Voluntary Aided Primary School

	<p>ensuring that school complies with relevant legislation. This responsibility will be undertaken by CM and CP (as noted under item 10.3).</p> <p style="border: 1px solid black; padding: 5px; text-align: center;">Governors approved the Prejudice-Related Policy.</p>	
19	<p>SAFEGUARDING</p> <p>19.1. SCR The Safeguarding Governors have viewed the SCR and have fed back some queries to Office Staff who will double-check the information.</p> <p>19.2. KCSIE 2023 All governors present signed to confirm that they had read Part One of KCSIE 2022. The full document is also available on Governor Zone or from the Headteacher.</p> <p>19.3. Safeguarding Review Governors were informed that there will be a Safeguarding Review conducted by the LA on 18th October 2022. Documents required for the review were listed on Governor Zone. Governors will be briefed more fully beforehand.</p>	<p>Office staff</p> <p>LE, RS, AU to sign</p>
20	<p>GOVERNOR AUDITS</p> <p>The Chair advised governors that four audit forms had been returned. The remaining audits need to be received before any conclusions can be drawn.</p> <p>The Chair will send a reminder to governors to complete and return this information as soon as possible.</p>	<p>CP</p>
21	<p>GOVERNOR TRAINING</p> <p>Two governors were able to attend the Inset Day and complete training on Child Protection and Prevent. Governors were reminded that it is essential to complete Safeguarding Training every two years.</p> <p>For governors unable to attend the Inset Day, the following training was recommended:</p> <ul style="list-style-type: none"> • Virtual training provided by the LA on 20th September • Online training module provided by NGA on Learning Link <p>If governors are unable to access either option, they are to inform the Chair who will liaise with the Headteacher to ensure that training is provided before the Safeguarding Review.</p>	<p>All govs to check and advise CP</p>
22	<p>CHURCH SCHOOL UPDATE</p> <p>The Headteacher made the following points:</p> <ul style="list-style-type: none"> • The EDRA continues to visit school regularly to provide advice and support. • Courageous advocacy will be a priority for school this year, alongside community involvement and collective worship. • The SEF will be updated, but evidence from last year will be kept in preparation for the SIAMS inspection. • The Headteacher is to start meeting with some of the other church schools in the area, including Haslingfield, Bourn and Duxford. and Coton. • A number of pupils from Y6 attended the recent service to consecrate church land in Disbrey Close, which was led by the Bishop of Ely. • Church assemblies continue to be held on Wednesdays, led by Rev Claire Robertson, Rev Keith Tarring and Rev Priscilla Slusar on rotation. 	

Barton Church of England Voluntary Aided Primary School

23	<p>NETWORK CB23</p> <p>There are a number of Network meetings scheduled for this term, but the Headteacher felt it was more important for new staff to settle into Barton and build relationships with pupils and parents first. It is anticipated that staff will take a more active role in the Network next term.</p>	
24	<p>BANK ACCOUNT</p> <p>The account signatories remain the same (CP, CM and AU).</p>	
25	<p>COMMUNICATION</p> <p>25.1. Governors' Bulletin The Governors' Bulletin will be issued at the end of term. The Chair requested contributions by Friday 16th December.</p>	
26	<p>REVIEW OF THE MEETING</p> <p>What have governors done at the meeting to make sure standards are being raised?</p> <p>Governors have:</p> <ul style="list-style-type: none"> • Fulfilled their statutory obligations to set up the Governing Body's responsibilities for the next academic year. • Established Link Governor-Teacher partnerships to ensure effective communication and build strong links with staff, and involve governors in monitoring curriculum development and delivery. • Secured the Chair's availability for the role by electing her as Co-opted Governor, and discussed governor recruitment to fill the Foundation and Parent Governor vacancies. • Reviewed the Admissions Policy and PAN for 2024/25 to ensure continued financial security whilst balancing this priority against operational practicalities and class sizes. • Begun discussions on academisation in light of the Schools Bill and made a short-term plan to invite representatives from the LA, Diocese and Cam Academy Trust to help inform decisions on the future direction for Barton. • Reviewed the Code of Practice and Standing Orders to ensure that they are up-to-date and reflect the needs and expectations of school. • Signed up to KCSIE and confirmed that they understand their responsibilities in terms of safeguarding requirements. • Ensured that their Safeguarding Training is up-to-date and that preparations are in place for the Safeguarding Review. • Discussed the role of Network CB23 in supporting new colleagues and the support available from Church Schools in preparation for SIAMS next year. 	
27	<p>OTHER BUSINESS</p> <p>27.1. Queen Elizabeth Governors were advised that a special assembly was held last Friday to mark the Queen's death. A book of condolences is available at school as well as online by the County Council. There will be a Bank Holiday on Monday 19th September for the state funeral.</p> <p>27.2. Burwash Planning Application The Chair advised governors that a number of statutory consultees are asking for additional information on the proposals. One consultee has raised the same points that school have submitted in relation to the plans.</p> <p>27.3. School Condition Allowance As noted under item 14.1, there are still some outstanding issues to be completed before the SCA can be signed off. The Premises Plan details the next priorities to be addressed and will form the basis of future SCA applications.</p>	

Barton Church of England Voluntary Aided Primary School

28	DATE OF NEXT MEETING – 23rd November 2022 at 7pm The meeting ended at 9.08pm.	
----	--	--